

SCOTTISH
RESIDENTS



scottish maritime academy

A centre of excellence of NORTH EAST SCOTLAND COLLEGE

HND NAUTICAL SCIENCE

leading to Chief Mate (Unlimited) STCW'95 II/1

BLENDED LEARNING: Courses that fit in with your busy life

This booklet is aimed at those individuals who would like to undertake a Higher National Diploma in Nautical Science via Blended Learning and who reside in Scotland. It explains how Blended Learning works and the principles behind it, provides course frameworks, timeframes and costs.

SCOTTISH RESIDENTS



IMPORTANT INFORMATION

PLEASE READ BEFORE APPLYING FOR THIS COURSE

In compliance with Maritime & Coastguard Agency (MCA) regulations, to use this qualification as part of the requirements for a MCA Notice of Eligibility (NOE) for a Certificate of Competency there is a minimum mandatory attendance requirement for all students studying HN Nautical Science. All candidates must achieve a minimum of 50% attendance at Scottish Maritime Academy. This equates to no less than 50 days for an HND to be spent at the Academy over the duration of the course. Also in accordance with MCA guidelines you will be required to submit Self-Assessment Questions (SAOs) after each learning outcome of each unit and have regular face-to-face meeting with tutor(s) prior to undertaking assessments.

It is therefore important that you understand the difference between Correspondence, Distance, Flexible and Open Learning to that of Blended Learning before applying for this course.

Correspondence, Distance, Flexible and Open Learning are all terms used to describe essentially the same learning procedure. These terms describe courses where you would require minimum time in college or none at all to complete your chosen course; generally you would only attend a college to complete assessments or exams.

Blended Learning differs from the above methods of study in that some class time will be required in accordance with MCA requirements as mentioned above, this is because some elements of the course require face-to-face tuition, access to specialised software or to our nautical workshops so that candidate's competency demonstrates their practical ability.

Please note there is NO student accommodation at the Scottish Maritime Academy; we can however supply a list of local hotels and bed and breakfast establishments on request.

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(Leading To Chief Mate (Unlimited) STCW'95 II/1)

COURSE INFORMATION

This course is a progression from Officer of the Watch and leads to a position on-board a Merchant Vessel as Chief Officer (Second in Command.)

ENTRY REQUIREMENTS

Qualified as Officer of the Watch STCW'95 II/I and 12 months' sea service as Officer of the Watch in the Deck area.

HOW TO APPLY

An application form in the first instance requires to be completed. When completing the application form please include all relevant information including previous experience, sea time, any short courses you have undertaken and a copy of your discharge book.

Post or email completed applications forms to:

Sheena Thomson
Distance Learning Co-ordinator
Scottish Maritime Academy
South Road
PETERHEAD
AB42 2UP

☎ 01346 586136 Ext: 4765
✉ sheena.thomson@nescol.ac.uk

Once the application form has been received, the Academic Team Leader at the Scottish Maritime Academy @ NESCol will check and provide **preliminary** approval. This course prepares the candidate for MCA/ Scottish Qualifications Authority (SQA) written examinations along with delivery and assessments of twelve higher national units in Nautical Science.

ACHIEVEMENT & PROGRESSION

Master Unlimited Reg. II/2

FURTHER INFORMATION

- Unit materials will be issued by Distance Learning Co-ordinator after full payment has been made. Methods of payment: Visa/MasterCard/American Express/Debit Card/Cheque, BAC or Cash. If course fees are being sponsored by a third party eg employer, Section A (Employer Sponsor Details and Financial Approval) must be completed. If the course is being sponsored via the Slater Fund please supply a copy of the award letter.
- A maximum of 2 units can be applied for at one time.
- Each unit has a suggested timeframe for completion this will be detailed on the Individual Learning Plan section of the Welcome Letter issued along with unit study materials.
- A tutor will be assigned to the learner, the Tutor will be available via email/ telephone for you to discuss any questions you may have relating to the unit(s). If you require a meeting with your designated tutor, this must be arranged in advance via your Tutor and the Distance Learning Co-ordinator.
- Each unit usually has a number of (1 – 4) "Learning Outcomes" based on SQA Descriptor and assessments (1 – 4) to be completed before it can be achieved, these assessments can consist of both practical and theory based elements. Please note that the Self-Assessment Questions (SAQs) and tutorials that occur throughout each of the unit packs are not official assessments and should not be treated as such, they are there to prepare you sufficiently for actual assessments to be completed under strict examination conditions on Academy premises and in accordance with MCA and SQA guidelines.

There are 2 Graded Units for this qualification. These units ensure that a candidate can draw together the information gained from HN Units with respect to the Management of Safe Navigation of a vessel and both analyse and process it at a level appropriate for the 'Chief Mate' Unlimited Certificate of Competency. The graded units aim to:

- Develop the skills required to manage and control the safe navigation of the vessel in all conditions. Develops the skills required to manage and control vessel operations in compliance with current legislation.
- Develop a sound understanding of Shipboard Management issues and techniques.
- Develop a sound understanding of the Shipmaster's role with respect to the legal aspects of managing the navigation and operation of the vessel.
- Develop an understanding of the vessel's propulsion maintenance and engineering requirements.
- Prepares candidates for the MCA written and Oral examinations.

THE PREPARATION AND APPLICATION FOR SQA WRITTEN AND MCA ORAL EXAMS WILL BE CANDIDATE'S RESPONSIBILITY

MANDATORY ATTENDANCE

Mandatory attendance at the Scottish Maritime Academy for study and/or assessment purposes **must be by prior arrangement** with learner's designated Tutor and Distance Learning Co-ordinator. Although we make every effort to meet the requirements of individual learners please be aware that access to academic staff at all times **cannot be guaranteed**.

All attendance at the Scottish Maritime Academy **must be recorded** and it is the **student's responsibility** to ensure their personal register is signed by **both** tutor(s) and student.



COURSE FRAMEWORK & COSTS

All units are mandatory

| UNIT TITLE | UNIT CODE | CREDIT VALUE | NUMBER OF ASSESSMENTS | SCOTTISH RESIDENTS £ |
|--|-----------|--------------|---------------------------------|----------------------|
| Marine Passage Planning | FOLG 35 | 1½ | 2 | £195.60 |
| Management of Bridge Operations | F0LW 35 | 1½ | 3 | £195.60 |
| Applied Marine Meteorology | F0LP 35 | 1½ | 3 | £195.60 |
| Ship Stability: Theory & Practice | F0LC 35 | 1½ | 3 | £195.60 |
| Management of Vessel Operations | F0LX 35 | 2 | 3 | £250.60 |
| Marine Vessels: Structures & Maintenance | F0LY 35 | 1 | 2 | £132.60 |
| Shipboard Management | F0LB 35 | 1 | Open book assignment/case study | £132.60 |
| Shipmasters Business | F0LN 35 | 2 | 3 | £250.60 |
| Safety Management Systems | D5VR 35 | 1 | 1 | £132.60 |
| IT Applications Software 1 | D75X 34 | 1 | 1* | £132.60 |
| HND Nautical Science Graded Unit 2 | F13C 35 | 1 | 1 x 3 Hour Exam | £132.60 |
| HND Nautical Science Graded Unit 3 | F13D 35 | 1 | 1 x 3 Hour Exam | £132.60 |
| TOTAL CREDITS | | 16 | TOTAL COST 2016 / 17 | £2079.20 |

* Open Book Assessment will take several hours to complete



STCW'95 COURSES DELIVERED BY THE SCOTTISH MARITIME ACADEMY

| COURSE NAME | LENGTH OF COURSE | 2015/16 TOTAL COSTS | MANDATORY |
|--|------------------|---------------------|-------------|
| PST (Personal Survival Techniques) | 1 Day | £150.00 | OOW |
| PSSR (Personal Safety & Social Responsibility) | 1 Day | £120.00 | OOW |
| Fire Prevention & Fire Fighting (Outsourced Externally) | 5 Days | | OOW |
| *Medical First Aid (First Aid at Sea) (Outsourced Externally) | 4 Days | | OOW |
| Signals – Exam Only | 1 day | £70.00 | OOW |
| NAEST (O) (Navigational Aids, Radar & ARPA Simulation) | 6 weeks | £1600.00 | OOW |
| Advanced Fire Fighting (Outsourced Externally) | 5 Days | | OOW |
| *CPSC & RB (Certificate of Proficiency in Survival Craft and Rescue Boats) (Outsourced Externally) | 5 Days | | OOW |
| EDH (Efficient Deck Hand) | 5 Days | £500.00 | OOW |
| GMDSS (General Operators Certificate inc exam) | 10 Days | £1200.00 | OOW |
| * Proficiency in Medical Care (Ship's Captain Medical) (Outsourced Externally) | 5 Days | | Chief Mates |
| NAEST (Management) (Navigational Aids, Radar & ARPA Simulation) | 2 Weeks | £1000.00 | Chief Mates |
| HELM (O) Human Element Leadership in Management | 3 days | £350.00 | OOW |
| HELM (M) Human Element Leadership in Management | 5 days | £650.00 | OOW |

* Cost Dependent on Class Size

IMPORTANT INFORMATION

*Cost Dependent on Class Size

All costs are approximate and are subject to change at short notice. Costs for courses 'Outsourced Externally' can be obtained by contacting the appropriate course provider.

A list of providers can be obtained from The Scottish Maritime Academy. It is the student's responsibility to ensure that all short courses are valid, in date and check that they meet current MCA requirements.

Please contact the Scottish Maritime Academy directly on 01779 476204. The Scottish Maritime Academy cannot guarantee short courses will be available to meet individual work patterns. These courses are also available throughout the UK.

(please refer to www.MNTB.org.uk)



YOUR OFFICER OF THE WATCH QUALIFICATION

Did you achieve your Officer of the Navigational Watch STCW'95 II/I qualification under the SQA (Scottish Qualifications Authority) academic system, and have completed all relevant short courses?

If the answer is YES:

you should be in possession of a SQA – HNC Nautical Science Part 1 certificate and it is likely that you completed it under the now ended Group Award Number **G8F5 15**. If this is the case and you wish to continue onto the Chief Mates Course, this qualification will allow you to do this, however **you will not** receive an HND Certificate at the end of the Chief Mates (Unlimited) course. On completion of the Chief Mates (Unlimited) course you will be eligible to undertake the MCA Oral examination, which on passing will lead to the subsequent issue of the COC for Chief Mates (Unlimited) '95 II/2 certification, provided you have achieved all the relevant short courses and amassed the necessary sea time.

If the answer is NO:

and you completed your Officer of the Navigational Watch under **Edexcel** or other governing body, we would recommend that you to contact the MCA direct with your qualifications. They will advise you in writing exactly what units you will need to achieve the Chief Mates qualification through the Scottish Maritime Academy. Please include a copy of this letter along with your application form.

Because you did not gain your OOW qualification through the Scottish Educational system this means at the end of the Chief Mates (Unlimited) course you will not receive an HND certificate. On completion of the Chief Mates (Unlimited) course you will be eligible to undertake the MCA Oral examination, which on passing will lead to the subsequent issue of the COC for Chief Mates (Unlimited) '95 II/2 certification provided you have achieved all the relevant short courses and amassed the necessary sea time.

DISCLAIMER

Any decision taken by the Scottish Maritime Academy is final.

Please note that there is a 2 year statutory time limit after which no appeals can be made against tutor marked assessments.

The responsibility for eligibility for entry to the MCA examination including correct documentation and sea service rests with the student and not with the Academy.


The Academy will assist and advise but if you are in any doubt as to what your actual requirements are please contact the MCA at the following address:


Maritime and Coastguard Agency
Spring Place, 105 Commercial Road
Southampton
Hants
SO15 1EG


 02380 329329  Deck.Correspondence@mcga.gov.uk


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